

Information on Personal Data Processing

This Information on Personal Data Processing (hereinafter referred to as: Information) applies to the processing of personal data of suppliers, business partners and their representatives and employees (jointly data subjects) performed by Abilia d.o.o., Rovinj, Obala V. Nazora 1 (hereinafter referred to as: Abilia) which are necessary for achieving the purpose for which they were collected: the registration on the Suppliers Portal and concluding and performing a business cooperation agreement.

We process your personal data pursuant to the provisions contained in the Regulation (EU) 2016/679 of the EUROPEAN PARLIAMENT AND COUNCIL of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter referred to as: General Data Protection Regulation) and in connection with the national Act on Implementing the General Data Protection Regulation.

1. Information on the Data controller and Data Protection Officer

Abilia d.o.o., Rovinj, Obala Vladimira Nazora 1, PIN: 35024525329 is the data controller of data subjects' personal data.

Abilia appointed a Data Protection Officer, as required by Article 37 of the General Data Protection Regulation. Regarding any questions concerning your personal data processing and/or exercising of the rights foreseen by the General Data Protection Regulation, you may contact the Data Protection Officer at the following addresses: Abilia d.o.o.

Data Protection Officer
Rovinj, Obala Vladimira Nazora 1
E-mail adresa: dpo@adris.hr.

2. Categories of personal data are being collected, purpose of processing and legal basis for processing

We collect and process your personal data based on your registration on the Suppliers Portal, and even when such data have not been collected directly from the person to whom they pertain, if we obtained such data from a party to a potential or existing business cooperation agreement, your employers, competent institutions, publicly available sources or other business partners.

This include, but it is not limited to the following data subject' personal data:

- name and last name, PIN, e-mail address, contact details, financial information necessary for payment of goods and services, personal information necessary for opening a user account for accessing the application or any other piece of information that concerns you personally, i.e. one that may be considered as personal data, and is necessary for the under mentioned purposes.

We collect and process your personal data for the following purposes:

- Registration on the Suppliers Portal

We collect and process your personal data based on your registration on the Supplier Portal in order to enable access and use the Suppliers Portal as a platform for enabling a more quality and efficient process of procurement and communication with potential suppliers and customers. Registration is voluntary, but if you wish to participate in any procurement process announced by Abilia, you have to first get registered on the Suppliers Portal.

- Concluding and performing business cooperation agreements
 - Inviting tenders from potential suppliers and concluding and performing business cooperation agreements

- Effecting business communication with business partners for the purpose of concluding and performing business cooperation agreements, tendering and procuring products and services, realization of joint projects, business negotiations and alike
- Administrative obligations arising from business relationships and business cooperation agreements, such as payment processing and collecting payment for products and services, financial transactions, processing of shipments and deliveries
- Observing of our legal obligations and compliance with relevant legislation
- Providing support services
- Performing marketing activities
- Improving our services
- Settling disputes amicably and through litigation, collection of receivables, or establishing, exercising, or defending of legal claims.

We collect personal data when the processing of such data is necessary for concluding and performing a contract to which the data subject is a party or for taking certain action at the request of the data subject before conclusion of a contract. Based on a legitimate interest of Abilia, we collect your personal data also when the processing of such data is necessary for concluding and performing a business cooperation agreement with your employer. Legitimate interests based on which Abilia will process your personal data are the following:

- Processing of personal data of our business partners' employees
- Check on the suppliers and business partners and their offers and to make a decision on the possible acceptance of their offer.

Processing of your personal data based on our legitimate interests is subject to special rules that allow you to object to such processing at any time, on grounds relating to your particular situation.

We also collect and process your personal data because we require such data to achieve compliance with the laws of the Republic of Croatia, such as the Civil Obligations Act and other acts.

3. Categories of recipients of personal data

We undertake to safeguard your personal data in accordance with the highest applicable standards, which means that we will not disclose them or make them available to any third parties, except when necessary for the purpose of concluding and performing a business cooperation agreement or fulfilling legal obligations of the controller, when we have legitimate interest to do so or when you consented to such disclosure of data.

4. Personal data retention period

We hereby notify you that we will retain your personal data until the purpose for which they were collected is fulfilled and all contractual rights and obligations are exercised, or until the time limits stipulated by the laws of the Republic of Croatia expire.

5. Your rights

Within the scope of personal data protection candidates have the following rights:

- a) Right to access their personal data
- b) Right to correct inaccurate and amend incomplete data
- c) Right to delete personal data, particularly if such data are not necessary any more with regards to the purpose for which they were collected, if they have been illicitly processed, if there is an obligation to delete them in order to comply with statutory obligations
- d) Right to limitation of personal data processing
- e) Right to lodge a complaint against the processing of personal data
- f) Right to file a complaint with the Personal Data Protection Agency.

You may request at any time that your user account be deleted.

Abilia shall take all measures to ensure that candidates are able to exercise the aforesaid rights, but in certain cases these rights may be limited or excluded.



For any additional information please do not hesitate to contact Abilia via email sent to the attention of the data protection officer at the address: dpo@adris.hr.

Provision of the personal data specified above, apart from data that are being provided on the basis of your consent, is a prerequisite for achieving a specific purpose, which is the conclusion and/or performance of a contract. Consequently, you do have the right to refuse to provide such data, but in that case Abilia will not be able to conclude a contract with you and perform its obligations under such contract.